FOR OFFICIAL USE ONLY

10 May 1994

NOTE FOR THE RECORD

SUBJECT: Call from Jack Tunheim, Chairman JFK Assassination Board

- Asks to meet me Thursday, 12 May at Ames,
 General discussion.
 - 2. Asks for advice on designing space
 - wants security advice, especially on a conference room.
 - does not plan to keep many documents, but wants secure space where we can discuss classified information.
 - -- Office at 633 Indiana Ave. Justice has part of the building.
 - -- Contact on space: Calvin Snowden, GSA (202) 708-5702
- 3. Full Board meets on 31 May or 1 June, would like us to brief them.
 - 4. Clearances: Board has to be "read in"
 - Contacts for clearances: Marvin Crisloff Office of White House Counsel
 - White House Chief of Staff's Office is also involved.
 - Ed Howell, OS told me three (3) Board members are cleared: John Tunehim, Anna Nelson, Kermit Hall. Further paper work needed on Joyce and Graff.
 - Howell referred me to Nancy Donaghue x43420 and Tom Sheeley x43419 on space security.

John P.